



CITY OF EAST PROVIDENCE
DEPARTMENT OF POLICE
750 WATERMAN AVENUE
EAST PROVIDENCE, RI 02914
(401)-435-7600



BCI

EAST PROVIDENCE POLICE DEPARTMENT
750 Waterman Ave, East Providence, RI 02914 | 401-435-7600
FINGERPRINT BASED BCI APPLICANT FORM

1. Applicant Information

Last Name	First Name	Middle Name (FULL)	Suffix
Date of Birth	Social Security Number	Phone Number	
Alias / Maiden / Birth Names			
Street Address	City	State & Zip	
State of Birth	Country of Citizenship		

2. Physical Characteristics

Sex	Race	Height	Weight
☐ Male ☐ Female	☐ White ☐ Black ☐ Asian ☐ Am. Indian ☐ Unknown	_____ ft _____ in	_____ lbs

Eye Color:

☐ Black ☐ Blue ☐ Brown ☐ Green ☐
Gray ☐ Hazel ☐ Maroon ☐ Multicolor
☐ Pink ☐ Unknown

Hair Color:

☐ Bald ☐ Black ☐ Blonde ☐ Blue ☐
Brown ☐ Green ☐ Gray ☐ Orange ☐
Purple ☐ Pink ☐ Red ☐ Sandy ☐ White
☐ Unknown



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REASON FOR FINGERPRINTING

Please check exactly ONE category that applies to your request:

Local Background Checks (East Providence Police Department)

☐	Foster Parent / Foster Care	NO FEE 14-1-34
☐	Adoption	NO FEE 15-7-11
☐	School Employee: Teachers, Bus Drivers & Monitors	\$45.00 16-2-18.1
☐	Medical Marijuana Cultivators	\$45.00 21-28.6-16k [D]
☐	Medical Marijuana Caregiver	\$45.00 21-28.6-6 [D]
☐	Licensed Massage Therapist	\$45.00 23-20.8-3
☐	Mental Health Worker / Facilities	\$45.00 40.1-25.1-3
☐	Child Care / Day Care Employee Only	\$45.00 40-13.2-5
☐	DCYF Employee	\$45.00 40-13.2-5.2
☐	Firefighter (Conditional Letter of Employment Required)	\$45.00 45-2-3.4
☐	Religious Organizations – Employees AND Volunteers	\$45.00 12-1-17
☐	Youth Protection Act	\$45.00 40-13.2-5.1
☐	NCPA/VCA Probate Guardians & Personal Care Aides	\$45.00 34 U.S.C. 40104 / 103-209
☐	FINGERPRINT CARD ONLY	\$20.00 -



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Attorney General (AG) or RI State Police Functions Only

Note: The reasons below must generally be processed via the Attorney General's Office or Rhode Island State Police.

☐	Department of Business Regulation	AG	19-14-3
☐	Private Security Officer / Company	AG	P.L. 108-458 / 108-455
☐	Pre-School, Nursery, Education	AG	16-48.1-5 / 16-48.1-4
☐	Financial	AG	19-14-2/3
☐	Medical Marijuana Compassion Centers	AG	21-28.6-12 [D]
☐	Health Care / Nursing Facility / Adult Daycare	AG	23-17-34
☐	Child Care / Day Care Operators & Owners	AG	40-13.2-5
☐	Racing Athletics / Lottery Employment / Vendors	AG & RISP	41-1-1
☐	Video Lottery Terminals	AG & RISP	42-61.2-3
☐	Licensed Nurses	AG	5-34-43
☐	Burglar and Hold-Up Alarm Business	AG	5-57-30
☐	Applicant Precious Metals Dealer License (Pawn Shop)	AG	6-11.1-2
☐	Applicants for Purchase & Sale of Electronics	AG	6-53-2



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3. Employer Name & Agency to Receive Fingerprint Results

Business / Agency Name & Attn Info:	
Street Address:	
City:	State & Zip Code:
Applicant's Occupation / Position Title:	

Special Provision: Child Care / Daycare Employees

***Must have separate (State of Rhode Island Department of Human Services/DHS)**

Application attached, filled out fully and signed by employer.

Application Website: www.dhs.ri.gov

Requirement: It must list all states the applicant has lived in (besides Rhode Island) within the last 5 years.

4. Applicant Notification, Authorization & Record Challenge

Your fingerprints will be used to check the criminal history records for the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. The procedure for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.

***** I authorize the East Providence Police Department to release information to the above named facilities *****

Applicant Signature

Date

5. Official Office Use Only

Application and Identity Verified By:	Payment Received By:
RESULT OF CRIMINAL BACKGROUND CHECK:	
☐ No disqualifying record has been found with the above information.	
☐ Disqualifying record has been found with the above information.	
Completed By:	Date Completed:

**** Accepted Unexpired ID Documents: State Driver's License, RI ID Card, Military ID Card, or Passport.**



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Privacy Act Statement

This privacy act statement is located on the back of the FD-258 fingerprint card.

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.